

**City of Cromwell, Carlton County, MN**  
**Regular Council Meeting Minutes**  
**April 19, 2017 – 6:00 PM**

A regular meeting of the City Council of the City of Cromwell was held on April 19, 2017 at 6:00 PM at the Cromwell Park Pavilion.

The meeting was called to order at 6:00 PM by Mayor Sharon Zelazny.

Mayor Zelazny welcomed all in attendance.

Roll Call

Present: Mayor Sharon Zelazny  
Council Members Ray Lally, Art Vigness, Phil Lippo

Others: Krysta Konieska (Liquor Store Manager), Tom Johnson (Public Works), LuAnn Freiermuth (Clerk), and 26 visitors.

**Additions to the Agenda:**

9.7: Resignation of Councilor Warren Peters

9.8: City Council Vacancy Resolution

9.9: Council Vacancy Appointment

**Motion by Lally to approve the Agenda with additions, second by Vigness. Motion carried by unanimous voice vote.**

Derek Nyberg, Brandon Eilers, and Shawna Jokinen were present to share their ideas for a new business in Cromwell and to request from the council a split liquor special election. Discussion followed about how to proceed with the split liquor issue.

Mayor Zelazny asked for a motion to move forward with their request.

**Motion by Vigness to approve moving forward with their request for a split liquor special election. Second by Lally. Yes: Lally, Vigness, Lippo, Zelazny. No: None. Motion carried.**

Plans are in place for Ruby's Pantry to distribute food at the pavilion. Discussion followed about offering free pavilion rental, 1 day per month, on distribution day. They will have expenses that need to be taken out of the amount the host church would receive, including renting the city skidsteer and paying labor for the city employee to operate the skidsteer, the expense of cleaning the pavilion after distribution, and other miscellaneous expenses. Barb Dahl has volunteered as Distribution Site Manager and stated that over 50 people have signed up as volunteers to help in various duties.

**Motion by Zelazny to give free rental to Ruby's Pantry on distribution day. Second by Lippo. Yes: Lippo, Zelazny, Vigness, Lally. No: None. Motion carried.**

**Motion by Lally to approve the Minutes from the March 15, 2017 City Council Meeting and the Pavilion Calendar. Second by Vigness. Motion carried unanimously.**

**Motion by Lippo, second by Lally, to accept the attached financial reports: General Ledger for March, Claims List, Liquor Store Monthly Sales, Pull Tab Totals, Treasurer's Monthly Report. Yes: Lally, Vigness, Zelazny, Lippo No: None**  
**Motion carried.**

**Correspondence Received:**

Riverside Drifters Saddle Club has requested the city to upgrade the lights at the arena. Mayor Zelazny stated to them that it would be their responsibility but the city would be willing to work with them on obtaining grant money.

The Office of the State Auditor has completed their report concerning a conflict of interest issue. We received a thank you from the Tri-Community Food Shelf for participating in the Mayor's Challenge.

We received a response from the Enbridge Ecofootprint Grant Program denying our application at this time for a grant for a water tower mixer.

We received the permit for Aquatic Plant Management at the city boat landing.

**Reports:**

Mayor Zelazny reported on:

- Request to attend the 2017 LMC Annual Conference June 14-16  
**Motion by Lally to approve the Mayor to attend the LMC Annual Conference. Second by Vigness. Yes: Lippo, Vigness, Lally, Zelazny. No: None. Motion carried.**
- The Mayor reported on the Pavilion Park walk-through with CACC members.
- Josh HagE has been updating the city website. He will finish up in mid-May.
- Paul Zelazny submitted a painting of his plan to paint the boxcar.

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Maintenance Supervisor Johnson reported on:

- The council reviewed quotes for removal of the city hall chimney.  
**Motion by Vigness to accept the quote from Dependable Demolition for \$5200.00. Second by Lippo. Motion carried unanimously.**
- We received an estimate from Brent Vigness for replacing the door on the pavilion. The approximate cost will be \$1026.00. We have received a donation from the Quilters Guild for \$500.00 and the YOT also plans a donation.  
**Motion by Lally to replace the door after all donations are submitted, with the City paying the balance, Second by Lippo. Yes: Lally, Lippo, Vigness, Zelazny. No: None. Motion carried.**
- The USGS has completed their study and survey on the test wells. If the city has no use for these wells the USGS will now seal them at no cost to the city. The Department of Health, Minnesota Rural Water, and John Mattonen are all in agreement to seal the wells.  
**Motion by Zelazny to seal the USGS test wells. Second by Lippo. Yes: Lippo, Zelazny, Lally, Vigness. No: None. Motion carried.**
- We received an estimate of \$1450 from Keith Clark to connect City Hall to the city water line to improve the quality of the water, at the same time as he repairs the water hydrant by the warming house.

**Motion by Vigness to hook up City Hall to city water. Second by Lally. Yes: Zelazny, Vigness, Lally, Lippo. No: None**  
**Motion carried.**

- The Mayor and Tom met with John Mattonen about the Highway 210 Project. Engineer Mattonen advised televising the utilities along one section of the highway to determine if repairs need to be made during Highway 210 re-construction. We currently contract with Ritter & Ritter who will do the work for \$250.00 per hour, not to exceed \$2500.00.

**Motion by Lally to move forward with televising the utilities but not to exceed \$2500. Second by Lippo. Yes: Zelazny, Lippo, Lally, Vigness. No: None. Motion carried.**

- The mound system on Middle Road is exceeding its allowable gallons per day. Repair was done on it last fall but the I&I is still too high. Ritter & Ritter will televise the mound for a \$125 fee.
- The ponds have been drained.
- The DNR and the fire department were scheduled to burn the grass from the boxcar to the corner of the park but the DNR was called out on an emergency. This will be re-scheduled.

Municipal Liquor Store Manager Konieska reported on:

- Custodian Sweeney was present to address concerns about hours and job duties. Mayor Zelazny and Manager Konieska will meet to review the time, pay and duties of the custodians.
- We had a good weekend of sales for the basketball alumni weekend.
- We have hired two new bartenders.
- The MMBA Conference is April 30 – May 2.
- There was an incident with a stolen checkbook. The manager has been working with the police.
- The manager asked for clarification of her guidelines for hiring entertainment.  
June 24 - Summer Fest – Canyon Creek  
August 26 – Wounded Warriors United Bike Rally and Aftershock Band
- Food vendors have inquired about setting up in the parking lot for Summer Fest.
- Summer hours:  
Sunday – Tuesday 11am – midnight  
Wednesday 10am – 1am  
Thursday – Saturday 9am – 1am
- Wounded Warriors United Raffle – Manager will bring ideas for this year's bike rally to the next meeting.

Fire Department/Ambulance/Joint Powers – Minutes from last meeting attached.

JPJ Engineering:

Correspondence attached. It is estimated that the city's portion of the Hwy 210 project will be approximately \$322,000. We will begin planning on how to fund this project looking into grants, loans, and savings.

We need to submit an application for placement on the Minnesota Department of Health's Drinking Water Revolving Fund Program Project Priority List for water main replacement on TH 210/TH 73.

**Motion by Lally to apply for placement on this list. Second by Lippo. Yes: Vigness, Lally, Lippo, Zelazny. No: None. Motion carried.**

**Old Business:**

At the June 15, 2016 city council meeting there was a discussion on the unpaid rent owing for the apartment above City Hall. The auditor has requested a motion to accept the unpaid rent.

**Motion by Zelazny to accept \$1998.82 in unpaid rent from the former tenant. Second by Vigness. Yes: Zelazny, Vigness, Lally, Lippo. No: None. Motion carried.**

**Motion by Lally to accept quote from Town & Country for the city insurance. Second by Vigness. Yes: Zelazny, Vigness, Lally, Lippo. No: None. Motion carried.**

**Motion by Lally to not waive the statutory tort limits liability coverage through the League of Minnesota Cities Insurance Trust. Second by Lippo. Yes: Zelazny, Lally, Lippo, Vigness. No: None. Motion carried.**

**New Business:**

**Motion by Lally to approve a building permit for Paul Maurstad, second by Vigness. Yes: Zelazny, Lally, Lippo, Vigness. No: None. Motion carried.**

The clerk reported to the council information on interest-bearing checking and Money Market interest rates from Northview Bank.

**Motion by Vigness to transfer our non-interest bearing checking account to an interest-bearing account and transfer our statement savings to a money market savings. Second by Lally. Yes: Zelazny, Vigness, Lally, Lippo. No: None. Motion carried.**

Additions to the Fee Schedule: See attached.

**Motion by Lippo to make additions to the Fee Schedule. Second by Vigness. Yes: Zelazny, Lally, Lippo, Vigness. No: None. Motion carried.**

**Motion by Vigness to accept the attached Resolution 17.04.19.1 A Resolution to Contract With A Third Party for Computer Services. Second by Lippo. Yes: Zelazny, Lally, Lippo, Vigness. No: None. Motion carried.**

**Motion by Lally to accept Warren Peter's resignation as Cromwell City Councilor. Second by Vigness. Yes: Zelazny, Lally, Lippo, Vigness. No: None. Motion carried.**

**Motion by Zelazny to accept the attached Resolution 17.04.19.2 to Declare a Council Vacancy. Second by Lally. Yes: Zelazny, Lally, Lippo, Vigness. No: None. Motion carried.**

**Motion by Lally, second by Vigness to fill the council vacancy by a letter of interest from Cromwell citizens with an appointment made at the May City Council meeting.**

**Yes: Zelazny, Lally, Lippo, Vigness. No: None. Motion carried.**

**Motion by Vigness, second by Lally, to acknowledge and commend the following:**

- **The Cromwell Girls' Basketball Team and Coaches for their State Tournament Participation**
- **The following Cromwell School Music participants for receiving Superior Ratings at the Section 7A Music Contest:**
  - Band and Directors Kristen Palmquist and Mary Rose Varo**
  - Saxophone Quartet - Marcus Pocernich, Drew Libbon, Ethan Lind and Austin Lewandowski**
  - Clarinet Quartet – Madi Anderson, Taya Hakamaki, Ana Schoenberg and Zayde Smith**
  - Vocal Ensemble – Stephen Dickey, Tanner Varo, Christian Kalwite, Wyatt Susa, Austin Lewandowski and Drake Warner**
  - Vocal Soloist Kaylee Jatkola**
- **The following Cromwell School Music participants for receiving Excellent Ratings at the Section 7A Music Contest:**
  - Vocal Soloist Kaylee Besch**
  - Cromwell School Choir and Director Kristen Palmquist for three Excellent Ratings**
- **Longtime Cromwell Head Girls' Basketball Coach and Athletic Director, Oscar Elliason for his induction into the MN Coaches Association Hall of Fame**
- **Cromwell Head Girls' Basketball Coach, Jeff Gronner for earning the MN State Head Coach of the Year Award**
- **Cromwell Assistant Girls' Basketball Coach, Dave Foster, for earning the MN State Assistant Coach of the Year Award.**

**Motion carried by unanimous vote.**

Mayor Zelazny declared the meeting adjourned at 8:17 PM.

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Mayor Sharon Zelazny

ATTEST: \_\_\_\_\_

LuAnn Freiermuth, City Clerk-Treasurer